

Nominate Someone

Selection criteria



Outstanding Volunteer Award

Submit an application for a 2019 Volunteer Recognition Award in Montreal

Every year, the VBM will give Volunteer Recognition Awards. The purpose of these awards is to recognize and highlight volunteers who are involved in VBM member organizations, as well as to underline best practices, new trends and innovative contributions to the volunteer work of various Montreal stakeholders.

This guide helps you prepare for the nomination for the Outstanding Volunteer Award.

Please note that in this document, terms used to refer to persons are taken in the generic sense; they have both a feminine and a masculine value.

General selection criteria and evaluation process

HINT: In order to make sure you have not forgotten any criteria, please check the corresponding box to the left of the text.

Selection criteria

- The candidate must have performed activities on a voluntary basis, that is, without being paid for these activities.
- The candidate must have performed activities on a voluntary basis, that is, not in the context of a community sentence.
- The candidate must have completed the volunteer activities for which they are nominated for the benefit of a member organization of the VBM.
- All nominations must be submitted by VBM member organizations in good standing at the time of submission and up to the awards ceremony.
- The candidate can not submit his own application.
- The candidate must give his consent to his nomination and confirm his presence at the gala of 11 April 2019 if he is a finalist.

- The proposing organization may submit only one application per category in the same year.
- A candidate can not receive more than one award in the same year.
- Applications are submitted via the [online form](#) on the VBM website. No applications will be accepted by email or mail.
- All applications must be accompanied by **at least** one letter of support (maximum three) written by one or more persons who have direct knowledge of the candidate's contribution. Letters of support should provide examples of one or more volunteer activities of the candidate. They must have a maximum length of two pages (1000 words). They can not be submitted by members of the candidate's family.
- The Gala jury members can not submit an application.
- People who volunteer for religious, political, trade union or professional organizations are excluded.
- An organization that submits more than one application (in different categories) must submit, for each application, documents whose content is of a particular and exclusive nature.
- The candidacy of a person can not be submitted posthumously.
- No applications will be accepted **after Sunday 27 January 2019, midnight**.

Evaluation process

There are three steps to the nominee evaluation process:

1. The VBM team verifies the eligibility of the nominees.
2. A jury of panelists unaffiliated with the VBM evaluates the nominees according to the evaluation criteria, determines three finalists, and proposes one winner per category.
3. The VBM's Board of Directors confirms the proposed winner in each category from the three finalists.

Outstanding Volunteer Award: description and evaluation criteria

The purpose of this award is to recognize a person who has distinguished himself through a volunteer activity by the nature, scope or impact of his / her commitment to a member organization of the CABM.

Evaluation criteria

1. **Nature of contribution** (15 points)
Description of the distinctive nature and level of commitment.
2. **Scope (quantitative dimension)** (20 points)
Description of the extent of commitment: number of people reached, number of people sensitized, duration of the commitment, quantity of services rendered, amount of funds raised, etc.
3. **Impact (qualitative dimension)** (25 points)
Description of lasting effects on a clientele, a setting, an environment, a landscape, a community.

Innovation (20 points)

The innovative contribution of the commitment corresponds to the following definition developed by the Réseau québécois en innovation sociale:

*"A **social innovation** is a new idea, approach or intervention, a new service, a new product or a new law, a new type of organization that responds more adequately and more sustainably than existing solutions to a well-defined social need, a solution that has been implemented in an institution, an organization or a community and that produces a measurable benefit for the community and not just for certain individuals. The scope of a social innovation is transformative and systemic. It is, in its inherent creativity, a break with the existing. "*

4. **Inspiration** (20 points)
The candidate inspired, stimulated and / or influenced other public figures: made his experience or knowledge available to others; has put in place means to allow the repetition or reproduction of his experience or knowledge.

Need help completing your submission form?

Contact us: 514 842-3351