

Nominate Someone

Selection criteria



Group Volunteering Award

Submit a nomination for a 2019 Montreal Volunteer Award

Every year, the VBM gives awards to recognize volunteering. This recognition highlights and showcases volunteers who are involved with VBM member organizations, as well as the best practices, latest trends, and innovative contributions to volunteering from various stakeholders in Montreal.

This guide will help you prepare a nomination for the Group Volunteering Award.

Please note that in this document, terms used to refer to persons are taken in the generic sense; they have both a feminine and a masculine value.

General selection criteria and evaluation process

HINT: In order to make sure you have not forgotten any criteria, please check the corresponding box to the left of the text.

Selection criteria

- Nominated groups must have performed volunteer activities, meaning without receiving compensation for these activities.
- Nominated groups must have performed volunteer activities on a voluntary basis.
- Nominated groups must have performed the activities for which they have been nominated to benefit a VBM member organization.
- All nominations must be submitted by organizations whose membership with the VBM is in order from the time they are submitted until the awards have been handed out.
- Nominated groups may not submit their own nomination.

- Nominated groups must consent to their nomination and confirm the presence of a representative of the group at the gala on April 11, 2019, if they are a finalist.
- Organizations submitting nominations can submit only one nomination per category in the same year.
- Nominated groups can receive only one award in the same year.
- Nominations must be submitted using the [online form](#) on the VBM website. Nominations received by email or mail will not be accepted.
- All nominations must be submitted with **at least** one letter of support (three maximum) written by one or more persons who have direct knowledge of the nominated group's contribution. The letters of support must give examples of one or more volunteer activities performed by the nominated group. They must be at most two pages long (1,000 words) and cannot be submitted by members of the nominated group's family.
- Members of the Gala jury cannot submit nominations.
- Persons volunteering in religious, political, union, or professional organizations are not eligible.
- Organizations that submit more than one nomination (in different categories) must submit, for each nomination, documents whose contents are specific and exclusive in nature.
- Nominations will not be accepted after **Sunday, January 27, 2019, at midnight**.

Evaluation process

There are three steps to the nominee evaluation process:

1. The VBM team verifies the eligibility of the nominees.
2. A jury of panelists unaffiliated with the VBM evaluates the nominees according to the evaluation criteria, determines three finalists, and proposes one winner per category.
3. The VBM's Board of Directors confirms the proposed winner in each category from the three finalists.

Group Volunteering Award: Evaluation criteria

This award recognizes a non-corporate group of volunteers (friends or family) that has performed one or more group volunteering activities to benefit a VBM member organization that have distinguished themselves by their nature, impact, consequences, and innovation.

Evaluation criteria

1. **Nature of the contribution** (15 points)
Description of the innovative activities implemented through their own initiative.
2. **Scope (quantitative dimension)** (20 points)
Description of the scope of the activity: number of people involved, number of people affected, duration of the activity, number of services rendered, etc.
3. **Impact (qualitative dimension)** (25 points)
Description of the lasting effects on the clientele, an area, an environment, a neighbourhood, a community, and confirmation of the continued existence of the action.
4. **Innovation** (20 points)
The innovative nature of the activity corresponds to the following definition from the Réseau québécois en innovation sociale:

*“A **social innovation** is a new idea, approach, or action; a new service, a new product, or a new law; a new type of organization that meets a well-defined social need in a better and more sustainable manner than existing solutions; a solution that has been adopted by an institution, an organization, or a community and that produces a quantifiable benefit for the community and not only for certain individuals. The impact of a social innovation is transforming and systemic. It constitutes, in its inherent creativity, a break with what already exists.”*

5. **Inspiration** (20 points)
The nominated group has inspired, stimulated and/or influenced other groups or families; has shared their experience or knowledge with others; has implemented ways to allow for their experience or knowledge to be repeated or reproduced.

Need help filling out your nomination form?

Call us: 514-842-3351